**BRENTWOOD ACADEMY OF DANCE COMPANY**

**Contract for Junior Co. 2016-2017**

Congratulations! Brentwood Academy of Dance is very fortunate to have such a talented ever-growing company, and we look forward to working with each one of you!

General:

 We are so excited for a great year. Being a company member requires a significant commitment and in return provides a rewarding experience for the dancers and parents. In an effort to start the year off with the best understanding of this commitment, we have created this document to clearly outline the guidelines for the year. Dedication, responsibility, communication, and most of all a good attitude are all very important in order to create a positive and cohesive dance environment for everyone.

Class Requirements:

As a company member you are required to take the following classes per week:

 -Junior Co. Class

 -1 Jazz (Level 2 or 3)

 -1 Ballet (Level 2 or 3)

 -Junior Co. Acrobatics (optional)

 -Junior Co. Hip Hop (optional)

We also HIGHLY recommend additional classes, such as a second ballet and/or jazz, lyrical, acro, hip hop, or tap.

Mandatory Sunday Rehearsal Requirements:

 In order to best prepare the team for their performances and competitions there will be the following mandatory Sunday rehearsals for them to learn the choreography for their dances. Please mark the dates down in your calendar and make sure the team member can be there for the full time, there will be no exceptions to leave early or arrive late.

 **-October 16th 12:30-3:30pm**

 **-October 30th 12:30-3:30pm**

Extra Rehearsal Requirements:

 There is the possibility of having extra rehearsal times to strengthen the company member’s performance, and have the company prepared and confident to perform their dances. This should be around a performance or competition, and will be the exception not the rule.

Dress Code:

 Please dress appropriately for each class, i.e. shoes, hair (bun for ballet and up for jazz & lyrical), etc.

Absences:

 You must attend all required classes. If you have to miss a technique class you must make up that class in another class of the same style within 2 weeks of the missed class. You can make up classes in your technique level, or any level below your level. Company class attendance is crucial; seeing as this is the only rehearsal time we have to prepare for competition/performace dances, and cannot be made up. Please plan your homework, vacations, and extra curricular activities around being at EVERY company rehearsal. Every dance will have a dance captain. If a dancer misses a rehearsal, they must get with the dance captain, which will be announced in October, prior to the next rehearsal to learn anything he/she may have missed.

Attendance Policy:

 All dancers are allotted 2 absences for each technique genre per semester (2 absences for jazz, 2 absences for ballet, etc.) If a dancer accumulates more than the 2 allotted absences, this will result in the dancer dropping down one level in that dance genre. Dancers are given 2 weeks to make up an absence; therefore this policy will be enforced 2 weeks after the third absence takes place. A dancer may bump back up to their original level if the absence is made up. If a dancer shows up to any class more than 15 minutes late, it is up to the discretion of the teacher if that dancer will be allowed to participate in class and may result in an absence. This policy will allow us to ensure that the dancers are progressing consistently with their current standing levels.

Holidays:

-November 23-27 Thanksgiving

-December 19-January 1 Winter Break

-February 18-20 President’s Day

-Mar 27-April 1 Spring Break

-May 27-29 Memorial Day

-June 11 Recital

Performances, Competitions, & Conventions:

Below are the competitions we will be attending. (All events are mandatory, unless otherwise stated.)

**-February 10-12 Hollywood Vibe, Garden Grove (Optional Convention)**

**-March 3-5 KAR, Redondo Beach (Competition)**

**-April 28-30 Rainbow, Redondo Beach (Competition)**

**-May 12-14 Jump, L.A. (Convention/Competition, Sunday Optional)**

**-May 19-21 MOVE, Pasadena (Competition)**

Attendance is MANDATORY for every company member so make sure to have nothing else in your calendar for the duration of these weekends.

 In fairness to all company members if you have a conflict and miss the required classes prior to a competition, convention, or performance it will be at the choreographer’s discretion to decide if the student is allowed to perform. If the student has a conflict and needs to miss a competition, it must be on the conflict sheet (**due September 30**). In fairness to the other company members in the routine, if the student misses a competition that was not on the conflict sheet, then the student will be restaged out of the routine for the rest of the year. Please plan concerts, weekend vacations, and parties around your competition schedule.

 It is important to honor your hard work by attending all awards ceremonies. Staying for awards is mandatory at all competitions. Sometimes this is not convenient and there will be a long break before awards—please be prepared for this. If the student for any reason misses awards they will not receive their individually awarded pin for their group dance.

 Every dancer is required to take ALL classes at a convention, and to stay through the closing ceremonies. Sometimes that is the most inspiring part of the convention, and we would not want any dancer to miss out. **Parents please plan on this in advance and arrange carpools if needed.**

 Once again, competitions and conventions can be long weekends, but are always very fun! So parents, please plan in advance for these events and plan nothing else for your company member for these Fridays and weekends.

Costumes:

 One costume per dance will be required. These will range approximately between $100-$200. A costume deposit of $75 per dance will be due. Please buy all tights and shoes through the studio to ensure that you are getting the right color, style, etc.

Choreography Fees:

 Please note that there will be a choreography fee for all competition numbers. This fee should be paid by check directly to the choreographer at the start of learning a new routine.

-Solo: $150/dancer

-Duet: $75/dancer

-Trio: $50/dancer

-Small Group (4-5 dancers): $50/dancer

-Large Group (10+ dancers): $35/dancer

These choreography fees cannot be paid through the studio. Please make out a check directly to your company member’s choreographer.

Fees:

 Each fall there will be an annual Company registration fee of $50. This should be paid at the time of registration. This is in addition to the normal studio registration fee of $35. As a convenience, if you have already registered, the studio can charge the Company Registration fee to your card. Before each competition/convention there will be an expense fee between $35-$45.

Payment:

 Every team member must have a credit or debit card on file with the studio. This card will not be used for tuition charges without your permission. It will only be used to make payments that are essential after announced deadlines. You will be notified well in advance for payment amounts and deadlines for competitions, conventions, costume payment deposits, and final payment deadlines. You will also get a reminder notice if time permits. On the morning after the deadline if payment has not been received the credit card will be automatically charged.

 Privates are to be paid in advance or at the time of the private. If payment for a private has not been paid on time, the credit card will automatically be charged on the next business day. With your permission the credit card can be used to set up an account that allows your child to purchase items at the snack bar and the credit card will be charged after the balance has reached $20. To be a member in good standing with the company a valid credit or debit card must be on file.

 Please note that choreography payments are not made through the studio and therefore **cannot** be paid by card.

 An additional late fee will be added to any privates that are not paid at the time of the private. An additional 15 minutes will be added to the private charge for the late fee.

Communication:

 The best way to communicate is via e-mail. Jillian Dierking is our company manager, her email is: badcomgr@gmail.com. Please make sure to check your email EVERY DAY!

 Above all, we want the dancers to have a fun and rewarding year. Our experienced staff has and does put a lot of time and energy into making the Brentwood Academy of Dance Company the best it can be. Thank you for sharing your talent with us and for committing to be part of this amazing team!

Thank you,

Karen Chase

Ashley Cotter

Brette Markowitz

**2016-2017 Brentwood Dance Company Constitution**

As a member of the Brentwood Performance Company:

1. I will be supportive of all company members and treat all members with the same respect I want to receive. I understand that the Brentwood Academy of Dance is a team, and each and every dancer is an important member of the team.
2. I will be respectful to my teachers, choreographers, and dance captains at all times.
3. I will participate in all scheduled community performances, fundraisers, and competitions. If I need to miss a competition, I will notify my teachers by September 30. If I need to miss a performance I will notify my teachers at least 3 weeks in advance.
4. I understand there is an open door policy within the company and if I have a concern I can always speak to Karen or any of my other directors about it.
5. I understand that disobeying the dance team rules, not fulfilling my commitment, or having a negative attitude may cause dismissal from the company at any point in time.
6. I understand that all practices and technique classes are mandatory. If I miss a required technique class, I must make up that class within 1 month. If I miss a performance co. choreo class, I must get with the dance captains and learn any choreography or corrections that I missed. If I miss the last company rehearsal before a performance, then I may be pulled from the performance.
7. I understand I will be given the opportunity to perform my solo at all competitions and rectial. The studio will decide solos and duos/trios will be represented at the conventions. I understand if my solo, duet, and/or trio is chosen to perform at conventions missing call times, technique classes, company rehearsals, etc. may result in my solo being pulled from future conventions.
8. I will show up on time or early dressed and ready to all of my call times.
9. I will attend all awards and ceremonies at competition. I understand that I am not allowed to leave a competition before awards, and will stay through the entire awards ceremony. (Special circumstances must be cleared at least one week in advance with the teachers.)
10. I understand that I am required to take all classes at convention, and may not leave the convention early. If I have a conflict and need to leave early, I must communicate this with the teachers at least one week prior to the convention.

As a parent(s) of a B.A.D. Performance Co. Member:

1. I understand that we are financially obligated to pay all required costs of Company. This includes tuition, competition fees, choreography fees, costume fees, etc. These items are not optional and once my son/daughter and I sign this contract, I will pay for these items by the given due dates.
2. I understand in the unlikely event that my son/daughter decides to quite or is dismissed from the Company; I am only financially responsible for all required costs up to that point in time. No refunds will be given for costumes or competitions.
3. Once the team has made a rule or decision, we respectfully ask that you abide by it, even if you may disagree. With 70+ dancers in the company, it is impossible to have consensus on every issue and we appreciate your understanding that we cannot accommodate every request.
4. In order to improve communication we ask that the dancers address any issues directly with the teachers. If further discussion is required with the parents, time will be arranged to discuss, but communication begins with the dancer and teachers.
5. After a dancer has addressed a concern with us, if you need further discussion, please contact the studio or company manager (Jillian Dierking) to arrange a time to speak with the teachers. We have found fielding questions or concerns during teaching hours or competitions does not always allow us to properly focus on your concern. Please do not address concerns at competitions/performances.
6. Call times are very important so that the dancers and teachers have ample time to prepare for the performance. I understand if my child misses a call time it is up to the discretion of the choreographer whether the dancer will perform in that piece or if the dancer’s solo will be pulled from a future competition.
7. I understand that the teachers are there to give my child the best dance education possible. I also understand that they have an open door policy regarding my dancer; however, they will not discuss or compare another dancers progress, technique level, placement in routines etc. with me. Every child is special and different, and I will not compare my dancer with another.
8. I understand that my dancer will not be in all the competition routines and I must prepare them for this. The choreographers decide the dancers for each routine and we will respect their decisions.
9. I understand that if my daughter has a solo/duet/trio, they will have the opportunity to perform it at the 3 dance competitions and the recital. Due to limited entries for a studio at conventions, they will not be able to perform their solo and may not be able to perform their duet/trio.
10. I understand that backstage during competitions is a time for the choreographers and dancers to focus and prepare. If my dancer needs help to prepare for a dance, I will only be backstage to do so. After I help my dancer change/fix hair I will exit the backstage area and allow the dancers and choreographers to prepare for the dance and not disturb this process.

**PLEASE RETURN TO STUDIO BY SEPTEMBER 30, 2015**

We have read and understood the Brentwood Performance Company Contract, Constitution, and Parent guidelines. We are prepared and ready to be dedicated and supportive members of the Brentwood Academy of Dance Performance Company, and promise to abide by the contract and constitution.

Dancer’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dancer’s Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent’s Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Conflicts: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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